

Boys & Girls Club of Allentown Part-Time Program Intern

About Us

The Boys & Girls Club of Allentown (BGCA) serves over 1,000 children, ages 6-18, across four Clubhouses in Allentown. Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

Position Description

Summer Program Interns at the Boys & Girls Club of Allentown support full-time Club staff with implementing a diverse, safe, and fun variety of educational and recreational programs and activities for youth. The Program Assistant must be willing to work in different program areas as needed including delivering educational and mentoring programs, front desk duties, and activities in the areas of arts, sports, fitness, health, life skills, homework help, and recreation. Youth served at the Club are 6 to 18 years old. Clubhouse locations include Teen Center, Sixth Street, Turner Street, and Cumberland Gardens.

Bilingual individuals encouraged to apply!

Depending on the requirements of the intern's school, this internship may qualify for academic credit. This is an in-person position. Currently hiring for Fall 2025 and Spring 2026.

Hours for Intern are flexible, but will fall within our Programming Hours:

School Year Hours:

Mon-Thurs – 3:00pm to 8:00pm

Fridays – 3:00pm to 5:30pm

Summer Hours:

Mon-Fri – 9am-5pm

To Apply

Please email résumé and cover letter to Jocelyn Serrano: jserrano@bgcallentown.org.



**BOYS & GIRLS CLUB
OF ALLENTOWN**